

MEETING MINUTES
10 January, 2019
EITI-TL Secretariat, Farol, Dili

Participant Members

Agostinho G. Ramos	MoF/ DNPMR
Filipe Nery Bernardo	Petroleum Fund Analyst- MoF
Angelina Branco	Eni Country Representatives
Helio Dias da Silva	Habernan

Alternatives, and Non-Voting

Dulce Natalia	ANPM
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TL-EITI Secretariat:

Elda Guterres da Silva	Técnica Especializada TL-EITI
Trifonio Flor Sarmento	Outreach Officer
Octavio Jordão de Araújo	Adviser
Abelina Emilia do Rosario	IT Officer

Absent:

Antonio dos Santos	Woodside Country Representative
Fernando Carvalho	Chief of Account BCTL
Henrique Monteiro	TIMOR GAP E.P
David de Araujo	ConocoPhillips External Relations
Tobias Ferreira	BCTL
Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Martinha da Silva	Feto Hadomi Familia (FHF)
Francisco Alegria	Timor GAP
Sabino G. Fitun	Core Group Transparency (CGT)
Manuel Simeão	FONGTIL

Meeting opened at 9.35 AM.

1. Approval of the agenda

The MSG agreed to the agenda of the meeting.

2. Approval of documents

No document was approved in the meeting.

3. Discussion of Evaluation Proposals for Independent Administrator (IA) Services

MSWG were informed by the National Secretariat on the proposals submitted by four different financial companies to perform IA service. The next step is the evaluation of these proposals and MSWG constituents are required to nominate their representatives to evaluate the documents. It was agreed that each constituent would select its representation by Tuesday, 15/01/19. The selection panel which include Ministry of Petroleum and Minerals procurement staff is expected to begin the evaluation on Thursday, 17/01/2019.

The MSWG are also discussed on the source of budget to finance the IA's activities: reconciliation reports and feasibility studies and how also the current financial issue might also contribute to the delay in procurement process for the new IA selection. Since these activities are shifted the current fiscal year (2019 budget), we may await for the approved State Budget. The proposed budget is under review by the State President for approval. If somehow the budget is not approved, the MSWG may consider other payment mechanism to cover the IA service such as the one-twelfth budget system which is currently in used. The MSG also referred that it will depend on the negotiation with the hired consultant(s) whether they agree or not with this (monthly) payment method. Considering the deadline of 2016 EITI report in June, MSWG decided to write a memo to the acting Minister of MPM explaining this situation of funding uncertainty so that the Minister may consider any approaches to solve the status of TL-EITI. MSWG also requests the National Secretariat to inform EITI International (IS) for their consideration and request their feedback. The National Secretariat would update with the IS in Skype call meeting in the following day.

4. Discussion of Work Plan 2019

MSWG constituents were discussed the progress status of EITI activities described in the work plan 2018 to obtain ideas for the preparation of new Work plan. MSWG has also decides to postpone or annul activities that are not require further implementation such as launching of 2014 & 2015 TL-EITI reports. This was not implemented in previous year as it was decided to implement the dissemination of the reports' information ahead. MSWG also suggested to consider dissemination of information for specific audience (e.g. academics) who were well informed about the contents of EITI report. Also, it should include activities which align with the nation's current issues within extractive sector such as: discussions on the maritime boundary issue

updates and changes/updates of Laws/policies etc. In terms of capacity building for MSWG constituents, it should be also considered sharing knowledge activities between MSWG members and other relevant experts within extractive industry.

In terms of budget allocation for the activities, MSWG suggested to include funding for CSO participation in the capacity building activities. The total expenditures should rely on the upcoming FY 2019 budget.

A new work plan will be drafted by the National Secretariat and share with MSWG for discussion.

5. Upcoming meeting

There was no schedule proposed for upcoming meeting. MSWG will send document approval through email.

The Chair declared the meeting closed at 11:10am.

Annex 1 – Action List from previous meeting

No.	Issues	Action needed	Responsible Entity	Progress Status
1				
2				
3				
4				
5				
6		•		
7		•		