

2016 Work Plan on implementation of the Extractive Industries Transparency Initiative (EITI) in the Timor-Leste

Objective	Action(s) Needed	Constraints	Timeframe	Responsibility	Estimated Cost & Source of Funding	Expected Output/ Outcome	Status
Priority one: Ensure publication of TL EITI report in timely manner and in accordance with the EITI standard.							
Development and publication of TL EITI Reports	TL EITI Supplement Report for 2013	Organize 1 day workshop to address findings and comments on TL EITI 2013 report as per pilot validation conducted by EITI International Secretariat		22 January			Supplement report for 2013 produced and submitted
		Prepare and submit 2013 supplement report		31 March		No funding required, unless MSG decided to use external parties.	
	Production of TL EITI report for FY 2014 and 2015	MSG to decide on engaging IA (contract extension or to retender)		February (Procurement to start immediately if the decision is to retender)	MSG, Secretariat	To be disclose once the contract is awarded	

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	MSG to discuss and approve ToR for IA, including decision to involve IA in the process of designing the Reporting Template, agreed on procedures on how the information/data will be presented in the 2014 & 2015 reports		March	MSG			
	MSG to consider alternative approach to allow elimination of Confidential Agreement.						
	Discuss and approve 2014 & 2015 reports, including release to the public and post in website (Tetum, Portugues, Indonesia and English languages) + popular version		December 2016	MSG			
	MSG to submit exemption letter to the EITI Board for requirement 3.5a and b.						
	Review current plan for public dissemination of the report						
	TL Annual Progress Report	Produce TL EITI annual progress report for 2015		July			

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	2 nd Validation of the implementation of EITI principles in Timor-Leste	Organize and prepare for 2 nd Validation report		TBD	International Secretariat	Funded by International Secretariat		
Priority two: Encourage discussions on transparency in public expenditures, including investment decisions focus on economic diversification								
Increase public awareness on expenditures of state budget to encourage discussions on major investment decisions to reduce oil dependency	Organize talk-show or discussion on Radio or TVTL on issues related to the distribution of revenues from extractive sector through state budget			Aim for monthly discussion in the media	Secretariat & MSG	\$ 8.000.00		
	Prepare and publish related information through brochures, booklet, banners, etc.			Up to 11 sessions discussion				

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Allow avenue for discussion on expenditures of state budget to ensure maximum benefit to the community.	CSO to cooperate with the Academic Institutions for public meeting		3 times in a year	CSO	\$ 3.000.00		
	Include additional information within EITI report to capture government expenditures for investments, such as investments on State Own Enterprises or other government purchase of companies' shares		December 2016	MSG	Cost included in production of TL EITI report		
Priority three: Reforming the legal framework and maintain contract transparency within extractive industries and other revenues generate in Timor-Leste.							
Promote EITI principles in new oil and gas regulations and/or PSC and new draft mining law	MSG's active participation in discussions e.g provide comments/input to draft law/ regulations		December 2016	Relevant pillar in MSG	No funding foreseen. Require time and effort		
Public awareness and comprehension on contracts ;	Ensure awarded contract in extractive sector is published and updated e.g. in ANP website (www.anp-tl.org)		Regular review	ANP	No funding foreseen. Require time and effort		
Priority four: Institutional development for TL EITI secretariat, including capacity building for the MSG and outreach activities							

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Strengthen human resources within EITI Secretariat to ensure appropriate planning for all TL-EITI activities each year	Establish Transparency Law for TL-EITI			Secretariat (through MPRM)	\$ 209,000.00			
	Ensure availability of budget for the Secretariat (through MPRM 2016 Budget)		June 2015 (inclusion in MPRM Budget FY 2016)	Secretariat				
	Ensure adequate human resource to support TL EITI Secretariat	Prepare and approval of ToR for the following positions: 1. Data Base Officer 2. Technical professional (consultant/advisor)		March 2016		Secretariat	Improve capability of TL EITI Secretariat	Re-advertise in 2016
		Recruitment of staff (vacancy announcement, interview and employment offer)		April-June		Secretariat		
	Develop training plan for TL-EITI secretariat.		February 2016	Secretariat				
Capacity Building &	Prepare and execute activities for the workshop, seminar and training (eg. discuss topics, logistical		March 2016	Secretariat &	\$85.000.00	Improve understandi		

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Outreach activities (National and International)	arrangement, etc).			MSG		ng of EITI implementation in Tl (lesson learned)	
	Using proper communication tools (printing and Electronically) to raise public awareness		Q2-Q3	Secretariat, MSG			
	Participate in EITI events abroad (conferences, seminars, training, exhibitions, Board meetings, National Coordinator meetings, exchange program, etc)		February 2016			Share and gain experience with other countries encourage and influence countries to address EITI standard	
Total Budget					\$305.000.00		