

Timor-Leste EITI Multi Stakeholder Group

MINUTES

15 January 2016

09:45 – 11:01

Farol Office

Participant Members*

Elda Guterres da Silva	National Coordinator TL-EITI (MPMR)
Filipe Nery Bernardo	Petroleum Fund Analyst- MoF
Dulce Natalia	ANP
Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Angelina Branco	Eni Country Representative
Alzira Sequera F. Dos Reis	Director Executive Alola Foundation

Alternatives, and Non-Voting

Henrique Monteiro	TIMOR GAP E.P
Francisco Alegria	TIMOR GAP E.P
Trifonio Flor Sarmento	Secretariat TL-EITI
David de Araujo	ConocoPhillips External Relations

Absent:

Antonio C. Santos	Woodside Country Representative
Timoteo T. Pires	BCTL
Helio dias da Silva	Haberan
Fernando Carvalho	Chief of Account BCTL
Tobias Ferreira	BCTL
Agostinho G. Ramos	MoF/ DNPMR
Venancio A. Maria	BCTL
Nelson Miranda	Luta Hamutuk
Sabino Gusmao Fitun	Director Ba Los
Martina da silva	Director FHF

Chair by: Elda Guterres da Silva National Coordinator TL-EITI (MPMR)

Chair opened the meeting by welcoming the MSG members after the Christmas and New Year 2015 break.

Agenda to be discuss as following:

1. Discuss the supplement report

TL EITI Secretariat informed all members on the intention of the workshop to discuss the supplement report 2013 and revision of the work plan 2016. Secretariat also circulated comments on 2013 EITI report, which was provided by EITI International secretariat, some of the feedback included *Lack of Disaggregate data, Production data, Employment data, Export data, Mandatory Social Payments, Contracts Licenses and Audit Financial Statements*. MSG noted most of the comments provided are consistent with findings on the pilot validation assessment.

Industries questioned who is responsible to write the supplement report either by MSG, Moore Stephens (current IA) or opening through additional tender process. In addition industries noted the 2012-2013 report is produce in according with the ToR for IA however will the supplement report have the same format?.

MSG discusses several options to produce the supplement report:

1. Develop by all members of MSG or form smaller group from the MSG
2. Continue to engage with MS with the short term contract period because MS had been involved in data collection for previous reports and they are familiar with the process.
3. Conduct a new tendering process in order to prepare supplement report including the 2014 and 2015 report

Please note that no funding is allocated to engage third party to prepare supplement report. However TL-EITI Secretariat will check and confirm with the Ministry on possible funding available.

Government entity and TG express their preference to continue engagement with MS to avoid duplication of work and time constrain.

TG suggesting require MS to create systematic report template with that will enabling each reporting entity to fill up more easily as what is require under the EITI standard.

government entity noted according to the requirement 5.2.e is requiring that EITI data is presented by Individual company, Government entity and revenue stream, therefore government entity suggested to using back 2008-2009 reporting template format as option or obtain other countries report template format and present to MSG for further discuss and improve the report.

Industries inform impossible to submit the supplement report by 30 January 2016 with reasons as following:

1. partly of information requires to disclose under the EITI standard are sensitive
2. Take time to discuss and agree the supplement report.
3. Review the information disclose in ANP website whether is consistent or not with existing laws and regulations.

Government entity noted partly of information are sensitive however as MSG need to strive to improve the report that disclose information in accordance with the EITI standard.

CSO noted this is the first time TL-EITI experience in preparing supplement report therefore CSO propose Secretariat TL-EITI to search from other countries reference and share it with MSG. Secretariat TL-EITI informed only Solomon Island (SI) produced supplement report. Also Government entity noted SI supplement report is too long and the report have prepare by third party not by MSG.

MSG agreed - to to review and revise the ToR for tendering process to engage IA for 2014-2015 EITI report. This is due to the fact that previous ToR did not include IA's involvement in assisting MSG to prepare reporting template. This additional item in the ToR is in accordance with the EITI requirements. Also CA has caused delays in the process to publish the report.

In order to exclude CA government entity proposing to involve IA initially to design and prepare the reporting template format then present to MSG for discussion and approval. Previously Reporting template format agreed by MSG not include all information as require by EITI standard.

Government entity and CSO express disappointed late received the approval report by Industries on 22 December 2015. Partly MSG not able to provide their comments due to in annual leaves. As understand by government entity the CA intend only for data revenue not for all the content of the report therefore in order to delay the process the report should circulate to MSG to enabling MSG to provide feedback and comments. Exp. EITI report does not disclose employment data but is available in other government entity website such as ANP or SEFOPE. To improve the report MSG simple mention links it to the website.

Industries express the need for CA is due to past experience where MS produce the draft report with errors in the data provided by industries. When draft reports are circulated to MSG with errors in the data, which later amended by industries, then it could generate questions from MSG members from other pillars. To avoid potential

misunderstanding between industry and other pillars, it is in industry's interest to ensure that the draft reports circulated to all members are carefully checked and the data are correctly quoted.

Industries informed each reporting entity including government entity can required CA. Then each reporting entities can request the draft report with the data remain hidden. This allows all reporting entities the same opportunity to review the draft report as early as possible.

MSG continues to discuss in the next meeting.

2. Review Work Plan 2016

MSG agreed-to review and discuss simultaneously work plan 2016, supplement report and ToR for IA in next meeting/ workshop (on 22 January 2016).

3. Continues engage with MS or Opening Tender

MSG agreed to discuss in the next meeting.

4. Next meeting

Next Meeting/ workshop will take place 22 January 2016. At 9:00 till finishing. We hope all MSG members will participate