

# Timor-Leste EITI Multi Stakeholder Group

## MINUTES

**07 November 2014**

**09:30 – 10:25**

**Farol Office**

### **Participant Members\***

Agostinho G. Ramos	MoF/ DNPMR
Antonio C. Santos	Woodside Country Representative
Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Oscar S. Faria	ANP

### **Alternatives, and Non-Voting**

Francisco Alegria	Timor Gap E.P
Auxiliadora do Rosario Coelho	MPRM
Trifonio Flor Sarmento	Secretariat TL-EITI
Rita Freitas	MS
Hedi Zaghouni	MS
Radhouane Bouzaiane	MS
David de Araujo	ConocoPhillips External Relations

### **Absent:**

Filipe Nery Bernardo	Petroleum Fund Analyst- MoF
Angelina Branco	Eni Country Representatives
Angelo Lay	Director of Commerce, ANP
Nelson Miranda	Luta Hamutuk
Elda Guterres da Silva	National Coordinator TL-EITI (MPMR)
Tobias Ferreira	BCTL
Alzira Sequera F. Dos Reis	Director Executive Alola Fondation
Ana Paula Sequera	Director Executive Forum Tau Matan
Aurelia M.S Rodrigues	Coordinator Advocacy Fundasaun Haburas

**Chair by:** Trifonio Flor Sarmento    Outreach Officer

Chair informed that Elda Guterres is not able to chair this meeting due to have meeting in the parliament house to present activities that have been carry out by Secretariat TL-EITI, the 2014 budget execution, and at the same time will presenting and defending annual action plan propose budget for 2015.

In the other hand we would like to welcome back Moore Stephens (MS) Independent Administrator (IA) to continue carry out the assessment to prepare TL-EITI 2012-2013 report.

The agenda to be discuss as following:

### **1. Update 5<sup>th</sup> and 6<sup>th</sup> report**

MS has informed that delay to reconcile process due to several companies have yet submitted the reporting templates (Inpex, Santos, Talisman, Minza, Tokyo Timor Japan Energy) deadline for submission already pass (3 weeks ago).

MS are trying with help from TL-EITI secretariat to communicate to the different focal point of extractive industries companies through email, phone and letter, hopefully those companies will react quickly and send the reporting templates ASAP. On the other side the government agencies have submitted their reporting templates in ((**electronic copies and hard copies**)).

MS are looking to provide the report early December but MS is running out of time really behind the schedule, MS are relay on the reporting entities.

On the other hand lack of understanding, knowledge, and communications from several companies because when MS communicate with companies they actually don't know and start to ask several question (MS role, why ask this information and the EITI process) even if they were selected as part of the process in previously produce TL-EITI report (2010-2011), it may be they have change their staff.

MS suggested once MSG through secretariat have appointed the independent Administrator should do awareness, notification, or public note then send to different companies in order to informed that MS are starting the reconciliation or preparation EITI process, then companies or associate team leaders will getting in touch with you to obtain some information.

Hopefully this will be address in the future exercise.

MS noted some issues especial with the TIMOR GAP (TG), MS remember that MSG have decided to include TG in reconciliation process but MSG did not specify which companies should reporting in the exercise, because TG have several companies (JV), MSG need to discuss this, because MSG role is to define which companies should include in reconciliation scope.

Reporting templates that submitted by TG one is servicing company which is doing transportation (Helicopter) to the field, MS express according to the EITI standard it should not include in the reconciliation exercise because it not Extractive Industries.

TG is the holding companies is to be include in the reconciliation scope or not?, TG need formal decision from MSG, however According to the EITI standard TG and Subsidiary which is contract in PSC should be report.

TG ask formal answer from MS as make reference to the EITI standard, so far TG not doing a lot of payment because just starting but for the future TG will have significant part of revenue from Extractive Sector for Timor-Leste government.

Industry (ConocoPhillips) expressed that they have yet to submit data for the reporting templates due to Confidentiality Agreement (CA) drafting that is taking longer. It is almost finish and will send to MS for consideration, while MS are in Timor-Leste for next week Industry (ConocoPhillips) express that its tax division may have questions in relation with certification by an auditor for the data. CA industry is making refer to IA ToR

MS are looking forward to sign CA with industries (ConocoPhillips), will have quick look the CA and suggested the reporting templates or financial information are prepared when industry receive the sign CA from MS. MS have sign CA with Woodside and Eni

Industry (ConocoPhillips) takes consideration and will suggest to the HQ to start preparing their financial information. And if further clarification required, Industry (ConocoPhillips) can arrange a teleconference between MS in Dili and CoP' tax division in Perth.

In this opportunity Industry (ConocoPhillips) was informed they don't receive any email from MS due to misspelling.

MS will not make any change in the reporting templates, but MS are try to understand as in previously meeting some problem MS have expose and weakness of the reporting templates that MSG have prepare does not mention details of payments and supporting schedule in order to reconcile. Reporting templates is one of our tools of work and the Instructions for completion of Reporting Templates and Supporting Schedules was send to reporting entities.

ANP- The contract operator acts on behalf of its joint ventures dealing with the ANP in operational matter including payment made; therefore, we have no direct contact with them. The contact detail list requested is for the PSC exploration contract operator and its joint ventures to confirm each payment made, but we confirmed that only contract service fee payment was made during the exploration stage, and the contract operator had acted on behalf. MS can directly ask the detail list from the contract operator such as Oilex and Woodside.

MS are dealing with it but it good to explain to other MSG members exp FTP pay by the operator on behalf of JV but is relate to ANP payments, there is other payment made to other government entity from these companies such Tax pay directly tax department.

MS are not only doing reconciliation petroleum relates tax or big amount but EITI cover all payments made to government.

## **2. Upcoming workshop in Viqueque District**

Secretariat will organize workshop in Viqueque district on 19-20 November 2014, with intention to disseminate information to the members of Government (director, Chief of department, Focal Point Ministry and community leader) particularly in relation to the natural resources management and the revenue, EITI standard, viability study for the south coast project (Tasi Mane Project) and state budget allocation and execution.

**Minerals Directorate** will not able to participate due to having organizing workshop Deep Sea Minerals on 17-20 November 2014.

**Industries** prefer to participate once the report 2012-2013 is release.

as informed by secretariat it up to the industries to decide whether to participate or not but we still considering to deliver this invitation to the office. Industires will discuss internally and decide who will be take part in this workshop .

## **3. EITI International Secretariat visit Timor-Leste**

Dyveka Rogan, EITI International Secretariat will visit timor-leste either 1<sup>st</sup> week or 2<sup>nd</sup> week of December with the intention to have meeting with MSG to see the progress of the TL-EITI reporting for 2012-2013, review the TL-EITI work plan which should reflect to the national priority and the Draft ToR for Validation.

Work Plan and would like to discuss the consultation Draft ToR for the validation.

**Action:** secretariat will inform MSG once have received confirmation of the date of visit and draft ToR for validation was circulate to the MSG.

## **4. Other Business**

- Talk show

TL-EITI secretariat have remain MSG to nominated the representative to the upcoming talk show

Industries and Government will have discuss internally and will send the nomination name

## **5. Next meeting**

The next meeting is schedule on 09 December 2014, in the TL-EITI Secretariat Office Farol.