

MEETING MINUTES

June 9th, 2017

Farol Office

Participant Members

Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Angelo Lay	ANPM
Henrique Monteiro	TIMOR GAP E.P
Agostinho G. Ramos	MoF/ DNPMR
Angelina Branco	Eni Country Representatives
Filipe Nery Bernardo	Petroleum Fund Analyst- MoF
Antonio dos Santos	Woodside Country Representative
Helio Dias da Silva	Haberan
Nelson Miranda	Luta Hamutuk

Alternatives, and Non-Voting

Francisco Alegria	TIMOR GAP E.P
Dulce Natalia	ANPM

TL-EITI Secretariat:

Elda Guterres da Silva	NationalCoordinator
Trifonio Flor Sarmento	OutreachOfficer
Octavio Jordão de Araújo	Adviser
Abelina Emilia do Rosario	IT Officer

Absent:

David de Araujo	ConocoPhillips External Relations
Fernando Carvalho	Chief of Account BCTL
Timoteo T. Pires	BCTL
Tobias Ferreira	BCTL
Sabino Gusmao Fitun	Core Group Transparency (CGT)
Martina da Silva	Diretor FHF

Meeting opened at 9.35 AM.

1. Apologies

Apology received from Mr. Luis Martins who cannot attend the meeting. Mr Martins assigned Mr. Henrique Monteiro as alternate.

2. Approval of the agenda

The MSG agreed to the agenda of the meeting.

3. Approval of the meeting minutes

There were no minutes discussed and approved.

4. Business arising from the minutes not otherwise included in the agenda

The MSG discussed issues as identified in Annex 1. Action progress and status of the issue(s) are as outlined in the Annex 1 of the minutes.

5. Discussion of 2014 & 2015 EITI Reports Reconciliation Status

The meeting began with TL-EITI Secretariat presented the current progress of 2014 and 2015 data reconciliation recently reviewed by the Independent Administrator (IA) and TL-EITI Secretariat. The latest record shows that among forty-three (43) companies in the scope, twenty-three (23) companies had their data reconciled, twelve (12) companies did not report their data and eight (8) entities' data submission are expecting for clarification.

Missing Data from other companies:

The IA recently informed that it has identified three (3) additional companies in scope for the 2014 & 2015 EITI reports. These entities appeared to be joint ventures and subcontractor with non-tax payments above USD 100,000 threshold reported for FY 2014-2015. On 3 June 2017, the IA requested the EITI National Secretariat to send correspondences to these entities for revenue data collection by 7 June 2017; however, due to the approaching deadline of EITI report publication (30 June), it was impossible to proceed with IA's request.

ANPM will communicate with the two companies (Talisman Resources & Oilex) to cooperate with IA on their request.

6. Discussion of 1st draft of 2014 EITI Report

On 7 June 2017, the IA emailed the first draft 2014 EITI report for MSWG discussion since the presentation of skeletal report in the previous meeting. In today's discussion, some of the findings were identified and required immediate action and improvement before publication deadline:

a. Disclaimer Pages: refer to pages from which ANPM and operators will need to review and complete the missing information and report back to the IA. For example, to complete the tables in Reconciliation Section

with disaggregated information of tax and nontax payments per company and by commodity. Eni representative informed that they had reviewed the information pertaining to Eni. ANPM to contact IA for further discussion on this matter.

b. MSWG Message: the stakeholders are required to provide a message page to include in the report. TL-EITI Secretariat will prepare the draft and send to MSWG for review. Also, the Secretariat will request the Minister of MPRM to prepare an introductory message for this report.

c. Additional information on Petroleum Fund (PF) Section: the MSWG-Industry members perceived that the context of this section is limited and suggested additional information on expenditure from PF. It was then decided that the Central Bank (BCTL) members to provide a summary on expenditure and Civil Society (CSO) members to prepare a summary on the sustainability of PF. The latter aims to incite an active participation from CSO in EITI reporting process.

d. Other comments on draft report: some other issues were identified from this draft report such as: factual information within its content, English language format, layout of report and relevant pictures for each section reported, etc. The MSWG, in particular ANPM, will review in details the whole content of the draft report and report back to EY by Monday (12 June) and also to provide pictures relevant to extractive activities in Timor-Leste. Other recommendations/comments from stakeholders were provided to TL-EITI Secretariat to inform to EY for amendments.

7. Discussion on Annual Progress Report 2016

Discussion on the finalization of the progress report with latest input from EITI International Secretariat (IS). Following IS recommendation, TL-EITI Secretariat presented additional table on Appendix 3, to include corrective actions based on last year's validation findings and adding column on Appendix 2 (Workplan 2016) to enlist outcomes and impacts of each priority set in workplan.

8. Schedule next meeting

Next MSG meeting will be scheduled once the findings from point 6 are implemented and a new draft report is presented.

The Chair declared the meeting closed at 11:45am.

Minutes approved on 27 July 2017 and signed by:

(Name)	(Signature)
1. <u>ANGELINA B. BRANCO</u>	
2. <u>Agostinho G. Ramos</u>	
3. <u>HELENE M.</u>	
4. <u>Dulce da Silva</u>	
5. <u>José Lobato Gonçalves</u>	
6. <u>Filipe Nery Bernardo</u>	
7. <u>Sabino Fitun</u>	
8. _____	_____
9. _____	_____

Annex 1 – Action List from the previous meeting (18/05/2017)

No	Issues	Action needed	Responsible Entity	Progress Status
1	Reconciliation Status EITI data for FY 2014-2015	<ul style="list-style-type: none"> . Continuing discussion on Social Expenditure for final clarification; . To discuss and clarify the substantial differences identified (in BOE & in USD) in some reconciled data; . To amend the data collection templates for industries in order address the disaggregated information issued by International Secretariat; . To clarify with MSWG on Licensing application date. 	ANPM, Industries and IA	Completed. Information for FY2014 are disclosed in 7th EITI 2014 report.
2	Skeletal of 2014 EITI Report	<ul style="list-style-type: none"> . IA to present first draft of 2014 EITI report for MSG discussion in one week period; . To include additional information from MSWG and present relevant pictures to the report. 	IA and ANPM	Completed.