

Timor-Leste EITI Multi Stakeholder Group

MINUTES

10 August 2012

10:00 – 11:41

Farol Office

Participants

Members*

Carlos Florindo	ETADEP, CSO Representative
Martinha da Silva	Director FHF, CSO Representative
João Demetrio Xavier	Petroleum Tax Division, MoF
Elda Guterres da Silva	National EITI Coordinator
Mericio Akara	Luta Hamutuk, CSO Representative
Angelina Branco	Country Representative, ENI

Alternates and Non-Voting

Trifonio Flor Sarmento	Outreach Officer, EITI Secretariat
Sonia Boavida	Assistant Officer, EITI Secretariat
Fernando da Silva, Alternate	Chief Accountant, BCTL
Milena Vilanova	Administration Officer, Woodside

Absent:

Angelo Lay	Director of Commercial, ANP
Brendan Augustin	Country Manager, Woodside
Filipe Nery Bernardo,	Alternate Petroleum Fund Analyst- MoF
Remigio Viera Laka,	Alternate CSO Representative FSG
Jose Lobato	Country Manager, ConocoPhillips Timor-Leste
Venancio Alves Maria	Executive Director, PF Department, Banco Central de Timor-Leste (BCTL)

Observers

None

Chair by: Elda Guterres da Silva	National EITI Coordinator
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Agenda for Discussion

1. Review the Minutes on 29 May 2009
2. Continued update Work Plan
3. Review TL-EITI Website (www.eiti.tl)
4. Seminar in German on 24-28, September 2012
5. EITI Video Competition, deadline 30 November 2012
6. Update Board Meeting, Peru
7. Others Business
8. Next Meeting

Chair informed that MSG meeting scheduled on 29 July 2012 was postponed because the draft EITI Reconciliation 3rd and 4th reports were not ready for circulation to the MSG.

Due to not all MSG members were able to attend the meeting today, it was agreed that some of the agenda items would be further discussed in the next meeting.

1) **Review Minutes on 29 May 2012**

The minutes was approved with some minor revision.

2) **Review Work Plan**

It was accepted

3) **TL-EITI Website**

In July 2012, Secretary of State for Natural Resource signed Memorandum of Understanding (MOU) with Local Media Timor-Leste Development Media Centre (TLMDC) to assist the TL-EITI Secretariat to start developing the EITI website to be named www.eiti.tl.

This website will contain information such as following:

In *Home Page*:

❖ **Secretariat** sections underneath has:

- Documents
- Work plan
- MSG
- Minutes
- Sub-Comitte Minutes
- Tenders
- Reports

❖ **Outreach** section - about outreach activities related to the EITI implementation at both national and international level

❖ **Media** section underneath has :

- Press Releases- any update of EITI activity to be posted in the front home page

- Podcast – short video footage for example interview with the Government officials (e.g. Head of State), Industry, and Community.
- ❖ **Events**
 - Up Coming events – will include EITI planned activities at national or international level that will take place in the future.
- ❖ **Capacity Building** - Training, Workshop or Seminar activity
- ❖ **Gallery**- contains pictures of the EITI activities since 2008 up to now.
- ❖ **Contact us** – TL EITI Contact person or Secretariat
- ❖ Life website provide links to Beyond EITI
 - Transparency Portal – www.transparency.gov.tl
 - EITI – www.eiti.org
 - Petroleum Fund- www.MoF.gov.tl
 - 13 day Parliament budget debate broadcast Radio and Television
 - Counsel Minister Decision – www.timor-leste.gov.tl
 - Census fo fila falı (Census Giving Back) Report – www.mof.gov.tl
- ❖ Capital letter WHY EITI- ask peoples why country want to implement this initiative.
- ❖ Last but not least links website to BCTL, ANP, MoF, EITI International etc.

Comments

Government entity propose to add org behind in Home address then read as following www.eiti.tl.org

Life website that link to Beyond EITI in Petroleum Fund section it should be specified whether it links to the Petroleum Fund Report, Petroleum Fund Law or Petroleum Fund investment strategy then link to which institute or agency (BCTL, ANP or MoF).

In the MSG section (under the Home Page) for each MSG biography it was agreed to put TL-EITI secretariat contact details only and to include links to the companies' profile, activity, and its web address.

MSG also proposes to put Government and Multi Donor Trust Fund MDTF Financial Report in this website.

MSG agreed to continue comment and discuss this website in next meeting.

4). Seminar in German on 24-28, September 2012

Chair informed that TL-EITI Secretariat received an email on 27/07/2012 from Michael Rosch, Deutsche Gessellschaft fur Internationale Zusammenabeit (GIZ) GmbH and Tim Bittiger, International Secretariat of the EITI regarding participation in the upcoming EITI Seminar on 22-24 September 2012, which will take place in Cologne, Germany.

EITI Seminar will be organized by GIZ GmbH jointly with the International Secretariat of the EITI and the EITI Multi-Donor Trust-Fund administered by the World Bank.

This seminar will focus on fostering peer-to-peer exchange on the implementation of the EITI standard. It will also provide the opportunity to discuss the current reform towards the future EITI strategy.

The organizer requested TL-EITI MSG to nominate one representative from each pillar - government, industry, and civil society. The organizers will only cover the travel and participation expenses for civil society and government representatives, while representative from industry will finance their own travel costs.

Governments, Industry & CS proposed to discuss internally and will let the TL-EITI Secretariat the nomination name by 15 August 2012. The deadline to submit the CV and other documents are on 17 August 2012.

5). EITI Video Competition

EITI International Secretariat has posted in their website the upcoming public video competition. Every EITI implementation country can compete by making a short video in any style, e.g. dramatisation, documentary, animated or mixed format. The winner will receive the EITI Chair Award and a cash prize of US\$ 5,000. The winner will be announced at the 2013 Global EITI Conference.

The deadline to submit this video is on 30 November 2012.

For further criteria and purpose of this public competition video can visit to www.eiti.org

Secretariat suggested to work collaboratively with SERN Media and nominating independent local media in order to produce this video in timely manner. The MSG will only prepare the narrative. It is expected that by end of October the local media should submit draft video for MSG for comment and revise.

Industry requires an official letter from government in advance in order to provide any video footage or relevant documentations that request to be included in this public competition video.

Action: Secretariat will inform this to the Minister and MSG continue to discuss this issues in the next meeting.

6). Update Board Meeting in Peru by Mericio Akara

Mr. Akara informed that Solomon Island has admitted as candidate country. The MSG considered it as great news and Timor-Leste should be proud to take part on the process by sharing of experiences and discussion in the outreach activities in Solomon Island a couple of months back.

Mr. Akara also informed that Peru designated as compliant country. He updated about the Board discussion about the priority to conduct outreach to be EITI implementing country in the future such as Brazil, South Africa, China and Mexico.

Mr. Akara informed that the Strategy Working Group (SWG) has not reach consensus in some points of discussion such as:

- Disaggregation Report Mandatory
- Company payment should not represent on behalf of company payment association

- Details payments on tax payments
- Contract publication etc

Akara informed that some of these discussion points will be further discussed by the Board in the next Board meeting in Zambia.

The Board also discusses the next EITI Global Conference 2013 which will be hosted by Government of Australia.

7). Other Business

- TL-EITI Secretariat informed that 3rd and 4th report delay because Aggregate Body (AB) has not received final confirmation from Tokyo Japan Energy.
- Release 3rd and 4th Report by industries.
Industries requested to the Secretariat to inform Minister to write official letter to confirm that industry are responsibility for organizing and releasing the 3rd and 4th report with the assistance from TL-EITI Secretariat.

8). Next Meeting

TL-EITI Secretariat will call for meeting once the reports are in place.