

Timor-Leste EITI National Working Group

MINUTES

11 November 2009

9:30 – 11:25

EITI Secretariat Office

Belarmino Lobo, Bidau Lecidere, Dili, Timor-Leste

**Participants**

**Members\***

Carlos Florindo	ETADEP, CSO Representative
Viriato Seac	CSO Representative
Francisco L. dos Santos, (Alternate)	Corporate Relations Advisor Woodside
Peter Smith	ConocoPhillips, Timor-Leste Country Manager
Florencio Fernandes (Alternate)	Eni Timor-Leste, Dili Office Manager
Abdur Rahman Khan	Advisor, Petroleum Tax Audit
Manuel de Lemos	National Coordinator EITI
John Gommers	ANP

**Alternatives, Non-Voting, and Observers**

Cristina Costa, Alternate	Conocophillips
Elda Guterres da Silva	Secretariat EITI, Finance and Administration Officer
Trifonio Flor Sarmento	Assistant Outreach Coordinator & Finance and Administration Officer for Secretariat EITI
João Demetrio Xavier, (Alternate)	Petroleum Tax Division MoF
David Hook	World Bank

**Absent:**

Brendan Augustin	Deputy Country Manager for Sunrise (Woodside)
Angelo Lay	ANP
Mericio Akara	CSO Representative Luta Hamutuk
Tony Heynen	Eni Timor-Leste, Country Representative
Vidar Ovesen	Fiscal Policy and Petroleum Fund Advisor, Ministry of Finance (MoF)
Cipriana Tita Sousa	ANP
Venancio Alves Maria	Executive Director, Banking and Payments Authority (BPA)
James Kernaghan	External Relations & Comms Mgr, Eni Australia
Filipe Nery Bernardo, (Alternate)	Petroleum Fund Analyst- MoF

**Chair By:** Manuel Lemos                      National Coordinator EITI

## **Introduction**

Agenda for the meeting:

- 1) Review previously Minutes of the Meeting on 15 October 09
- 2) Timor-Leste EITI Report
- 3) Prepare of the launch EITI report and up coming socialization
- 4) ToR for Consultant
- 5) Set up for next meeting

Working Group (WG) agrees to discuss agenda no 4 ToR for Consultant while wait for the Government entity which (ANP) to turn up later.

## **ToR for Consultant**

WB said that: this short term ToR for Consultant (NC) is to assist EITI Secretariat over the next 6 months with some of the immediate issues around for validation process to achieve Timor-Leste objective as complaint country.

The other ToR has also attempt by WG to recruit EITI Outreach Office, this two positions required on the board by next year but on this regards Mr. Alfredo Pires as Secretary of State for Natural Resources requested to continue creating of position as Outreach officer.

Government Entity (EITI Coordinator) will discuss these issues with Mr. Alfredo and seek his approval weather to recruit one or two people then will be informing again to the WG through by an email).

The Consultant will be funding by grant of World Bank and government East Timor which has set up to fund EITI activities, then the Outreach offices will be fund by the government, any comments are welcome by the end Monday 16 Nov at 5:00 PM, afterward it going to advertising.

Industry point of view; that WG need assuming to highlight what are the task and skills are require this person to performance, they also advise to advertise these position in the at the same time and identify good person with requirement. In addition, one member noted that these ToR are quite almost the same Duties and Responsibility, It was note by WG to re-review the ToR.

CS concern: if WG recruit 2 persons just waste the money, because this work can be implement by 1 person, as WG may aware that some of the work have done by EITI staff up to now. They proposed just keep going ahead with the recruitment of outreach officer.

WB add comments that: the initial ToR Outreach officer is not high power enough, WG need somebody with lot of skill, good experience and with back ground of communication strategy.

## **Minutes**

Working Group review and approve the meeting minutes on 15 October 2009

### **Timor-Leste EITI report**

This is the first time Timor-Leste have its own public EITI report, WG are content with this report but from Government entity ( ANP) point of view is only one issues required clarification amendment which is seismic data fee change to contract service fee, in appendix E.

ANP has provide all the answer which has required by Deloitte, on the summary clarification, and one of operation in pex mini adjustment have been also resolve, following action is ANP will advice and dealing directly with Deloitte for this adjustment, afterward Deloitte will send new version, it was excepted by WG.

Government has concern that before print out this report and send to the public domain, WG require writing short narrative or summery, explanation the figure of the reconciliation, the content, and acknowledge. The report it self so technical as appendix WG need to explain all the procedure in first page of the booklet of process tendering methodology so on, before all that WG see an other example of complaint countries. WG proposed to government entity undertaking this responsibility to develop it, also necessitate to considering that no additional comments on appendix report, which has sent by Deloitte. It was accepted.

This report will be launch by Mr. Alfredo Pires in mid of December; it will be translate to three languages (tetun with popular version, Bahasa Indonesia and Portugues). Then EITI Secretariat will do the procedure for print the report once approves by WG.

### **Up coming Socialization**

EITI Secretariat proposes 3 Alternative option for the up coming socialization:

- 1) Go Simultaneously to each Districts ( Group A Cover East, Group B Cover Centre, Group C Cover West)
- 2) Go Centralize, (from East Centralize in Baucau District, Centre centralize in Manufahi and West Centralize in Maliana) the last district is to Oecusse District.
- 3) Go Rotation between Group A,B and C in weeks.

Industry thought WG have reach this stage where Secretary state has make decision suggestion that initially concentrate in tree centre (East Center and West), is that still a position or will be adjust.

Government said first step just to concentrate on the launch report in Dili, WG will have half or one day Seminar, Industry, CS and government will present their point of view on this report. then up to WG to decide weather to cover 13 District, to be centralize or

rotation. In addition, WG need identify what is the Communication strategy and tools need to use such as publication in Media, Brochure, TV, and Radio Etc. Once this report are ready just disseminate to the district then sign by administration, after that WG present & convince the validation that WG have plan for up coming socialization.

Industry concern that the Socialization can not be happen in this short period of time, they suggested to extend in one or two months even more, each group will responsibly for the district they going to visit how they do it, it up to them. Furthermore, what would need to prepare on presentation? WG will discuss this issues again when finishing launch the report.

### **Set up for next meeting**

Will be inform through by email once government entity finishes the report explanation, Held in the EITI Secretariat Office next to Xanana Reading Room, Rua Belarmino Lobo, Lecidere.