

## **Timor-Leste EITI Multi Stakeholder Group**

### **MINUTES**

**13 May 2016  
09:32 – 12:19**

**Farol Office**

#### **Participant Members\***

Elda Guterres da Silva	National Coordinator TL-EITI (MPMR)
Filipe Nery Bernardo	Petroleum Fund Analyst- MoF
Angelina Branco	Eni Country Representatives
Dulce Natalia	ANPM
Agostinho G. Ramos	MoF/ DNPMR
Helio dias da Silva	Haberan

#### **Alternatives, and Non-Voting**

Henrique Monteiro	TIMOR GAP E.P
Timoteo T. Pires	BCTL
Francisco Alegria	TIMOR GAP E.P
Trifonio Flor Sarmento	Secretariat TL-EITI
Hamud Alkatiri	ANPM

#### **Absent:**

Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Nelson Miranda	Luta Hamutuk
David de Araujo	ConocoPhillips External Relations
Antonio C. Santos	Woodside Country Representative
Alzira Sequera F. Dos Reis	Director Executive Alola Foundation
Fernando Carvalho	Chief of Account BCTL
Tobias Ferreira	BCTL
Venancio A. Maria	BCTL
Sabino Gusmao Fitun	Director Ba Los
Martina da silva	Director FHF

**Chair by:** Elda Guterres da Silva      National Coordinator TL-EITI (MPMR)

### **1. Review Meeting Minutes on 08 April 2016**

- Meeting Minutes on 08 April 2016 was approved.

### **2. Evaluation form for IA (MS) performance**

Secretariat TL-EITI has obtained the evaluation form from National Procurement Centre (NPC).MSG has filled out all information required in relation to the MS performance and it has circulated to MSG member.

MSG also discussed and agreed that the evaluation is representing all pillars rather than evaluating individually and constituency group.

A part from that MSG aware 2012 and 2013 EITI reports have finalized by MS therefore MSG need to evaluate that particular IA performance before opening a new tender. The evaluation performance was based on the following requirements:

1. The Quality of Delivery
2. Schedule of Deliverable
3. Management of Project
4. International Key Expert performance

### **3. Review and approve ToR for IA**

Inclusion sentence in other comments sections as following:

MSG expect involvement of all IA team members in the process of completing the report.

MSG agreed that margin of error will be determining once the Independent Administrator has finalized their reconciliation and finding. MSG and IA may decide which discrepancies should be further investigated.

MSG has reviewed and approved it, any comments are welcome particularly for those were not attending the meeting on 13 may 2016. Deadline for comments and revision is on 16 May 2016.

### **4. Review and approve Exception Letter**

MSG has reviewed and approved it. However, any new comments will be considered particularly for those who were not attending the meeting on 13 may 2016. Deadline for comments and revision is on 16 May 2016.

## **5. Public Debate**

Public debate on 6 may 2016 has postponed due to most of the speaker from Ministry of Finance (MoF) are not available (prepare yellow road workshop). In the other hand, MSG agreed to conduct one day public debate and each speaker will allow 15 minutes to present their materials. The Secretariat TL-EITI will reschedule and inform to MSG the new plan as proposed by MSG.