

Timor-Leste EITI Multi Stakeholder Group

MINUTES

14 December 2011

09:00 – 11:25

**Secretary of State for Natural Resources Office
1st Floor Fomento Building**

Participants

Members*

Tony Heynen	Eni Timor-Leste, Country Representative
Carlos Florindo	ETADEP, CSO Representative
Martinha da Silva	Director FHF
Mericio Akara	CSO Representative Luta Hamutuk
João Demetrio Xavier	Petroleum Tax Division, MoF
Elda Guterres da Silva	National Coordinator EITI

Alternatives, and Non-Voting

Angelina Branco, Alternate	Eni
Filipe Nery Bernardo, Alternate	Petroleum Fund Analyst- MoF
Trifonio Flor Sarmiento	Outreach Officer
Honesia Amaral	ANP

Observers

Absent:

Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Angelo Lay	ANP
Venancio Alves Maria	Executive Director, PF Department, Central Bank of TL (CBTL)
David Hook	World Bank
Brendan Augustin	Country Manager for Sunrise (Woodside)
Francisco Lemos	Conocophillips
Remigio Viera Laka, Alternate	CSO Representative FSG
Fernando da Silva, Alternate	Chief Accountant –BCTL

Guests	Core Group Transparency
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Chair by: Elda Guterres da Silva	National Coordinator EITI
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Agenda for Discussion:

- 1) Review Minutes on 20 September 2011
- 2) ToR for Aggregating Body to produce third TL-EITI Report
- 3) Other business
 1. guidelines for reporting EITI AB
 2. Update EITI board meeting in Jakarta
 3. Logo EITI

Introduction

Chair opened the meeting by thanked to Mr. Manuel de Lemos for his contribution to the TL-EITI implementation process. Chair also expressed her enthusiasm to work together with MSG to achieve EITI objectives and reiterated that the MSG has responsibility to decision in all issues related to the EITI implementation in Timor-Leste.

1 Review Minutes on 20 September 2011

The minute was approved with minor change by replacing word “WG” with “MSG” throughout the documents.

2 Draft ToR for Aggregating Body

MSG approved the ToR for Aggregating Body circulated by Chair on (9) December 2011 which has incorporated all inputs received in the previously meeting on 20 September 2011.

MSG also discussed and agreed on the tentative schedules and next steps to be taken following the approval of the ToR as follows:

1. By end of December 2011 – TL EITI Secretariat should:
 - a. Inform International EITI Secretariat about the delay in issuing the 3rd TL EITI Report for 2010 due to the recruitment of the Aggregating Body (AB) through open tender process and the fact that the TOR for AB was just approved recently.
 - b. Request assistance from International EITI Secretariat in identifying potential companies to be AB and the process to recruit an AB.
 - c. In parallel, together with MOF, update TL EITI Guidelines, prepare document for tenderization process and prepare evaluation matrix procedures
2. January 2012 – finalize document for tenderization and commence the process of recruiting the AB.

3. February – March 2012 – process of evaluation and appointment of AB. MSG to meet and discuss with appointed AB re timeline to issue TL EITI report for 2010 and 2011 and all other practicalities on data collection.
4. June – September 2012 – AB issue 3rd and 4th report. During these periods it is expected that AB can provide draft report(s) to be discussed and approved by MSG.
5. November – December 2012 – launch of 3rd and 4th reports.

MSG, in particular from representative from Government and Industry, is to ensure to share information re the approved ToR and other discussed issues to their respective relevant parties which are not part of the MSG.

On a separated issue, representative of CS raised their concern on the process to guarantee the sustainability of EITI implementation in Timor-Leste in the future. CS suggested that MSG should start to discuss about creating the legal basis to improve EITI implementation in TL which will ensure new companies, government or extractive industry such as forestry, mining, etc are also captured and committed to implement the EITI principles.

Action: EITI Secretariat will write letter official to inform International EITI Secretariat regarding to the delay of the 3rd report.

3 Other Business

a. Guidelines for Reporting to the EITI Aggregating Body

MSG approved the revised paragraph 4 and 5 of Section 2 - Overview of the current Guidelines for Reporting to the EITI Aggregating Body. The new paragraph will read as following:

“These guidelines were drawn up in conjunction with civil society and the private sector companies active in the Extractive Industries in Timor-Leste. The companies share the Government of Timor-Leste's strong commitment to EITI and the principles of transparency and will provide the necessary reporting as agreed through the EITI consultative mechanisms.”

Action: EITI Secretariat will re-circulate the final version to MSG

b. Update EITI board meeting by CS

Mericio Akara, representative of the CS in the International EITI Board, updated the MSG on the recent Board meeting in Jakarta:

- EITI board agrees and decides to use EITI 2011 edition rules for either candidate country or complaint countries.

- Guarantee CS become independent, and engage more CS in the EITI process
- Be fully aware of the deadline for producing EITI report globally
- Informing to EITI Board members of the delay for producing TL-EITI third report.
- Other countries want to implement EITI (Solomon Island, Philippines so on
- The board meeting should be held in the implementing countries not supporting countries the board have yet decide it.
- Australian is champion for big supported to the initiative

c. Logo for TL-EITI

Following the EITI Board's meeting in Jakarta and CS discussion in Baucau which discussed about the logo for EITI Timor-Leste, Core Group Transparency (CGT) presented a number of logos to the MSG.

MSG resolved to discuss the logo in the next meeting after considering inputs from members of MSG. It was agreed that the Secretariat will circulate the proposed logos via email to MSG for their comment and feedback.

Action: EITI Secretariat will circulate this logo to MSG for their comment and feedback.

4. Next meeting

The next meeting will be on 18 January 2012 held in the Secretary of State for Natural Resources, 1st Floor Fomento Building Mandarin.