

Timor-Leste EITI National Working Group

MINUTES

17 June 2010

9:30 – 11:44

Secretary of State for Natural Resources Office 1st Floor Fomento Building Mandarin

Participants Members*

Peter Smith	ConocoPhillips, Timor-Leste Country Manager
Manuel de Lemos	National Coordinator EITI
Tony Heynen	Eni Timor-Leste, Country Representative
Honesia Araujo, Alternate	ANP
Abdur Rahman Khan	Advisor, Petroleum Tax Audit
Mericio Akara	CSO Representative Luta Hamutuk
Filipe Nery Bernardo, (Alternate)	Petroleum Fund Analyst- MoF
Martinha da Silva	Director FHF
Carlos Florindo	ETADEP, CSOO Representative

Alternatives, Non-Voting, and Observers

Elda Guterres da Silva	Secretariat EITI, Finance and Administration Officer
Remigio Vierra Laka, Alternate	CSO Representative FSG
John Gommers	ANP
Trifonio Flor Sarmento	Assistant Outreach Coordinator & Finance and Administration Officer for Secretariat EITI
Eduardo E. de Carvalho	Secretaris FHF
Helio Dias da S	CGT
Jonathan Gonsalves	CSO Luta Hamutuk
Nelson Miranda	CSO Luta Hamutuk
Francisco de Vasconcelos	KKFP

Absent:

Venancio Alves Maria	Executive Director, Banking and Payments Authority (BPA)
Fernando da Silva	Chief Accountant –BPA
David Hook	World Bank
João Demetrio Xavier, (Alternate)	Petroleum Tax Division MoF
Angelo Lay	ANP
Florencio Fernandes (Alternate)	Eni Timor-Leste, Dili Office Manager
Brendan Augustin	Deputy Country Manager for Sunrise (Woodside)
Vidar Ovesen	Fiscal Policy and Petroleum Fund Advisor, Ministry of Finance (MoF)

Chair By: Manuel Lemos National Coordinator EITI

chairman informed that validation committee has reviewed the final validation report endorse by WG, the validation committee have recommended to the board that Timor-Leste be granted status as complaint country the final decision is on 1 July 2010 subject to the either except additional comment or object by Board. This matter is remaining confidential.

If grant it status Timor-leste will be the 3rd complaint country in the world and at 1st in the Asia pacific.

Agenda for the meeting

- 1) Review previously Minutes of the meeting on 25 May 2010
- 2) Agenda for Com's Regional Seminar
- 3) Engagement letter with Deloitte
- 4) Next meeting

1) Review Minutes

Working Group (WG) reviewed and agreed the meeting minutes on 25 June 2010 subject to mini amendment to:

- (Deleted Workshop in Number 3) then change to the up coming Seminar, the proposal are remain under development and discussion by CSO
- Additional explanation to the Industry the purpose of Memorandum of Understanding (MoU) for the up coming preparation opening tendering for the aggregate body.

2) Agenda for Com's Regional Seminar

Regarding to the budget plan for the up coming regional Seminar in Districts, EITI Secretariat have indicate that there should be 7 persons guest speakers (Government, Industry, CS and KKFP) also include with the Organization committee. But WG agreed that all members are required to go to the districts to attend Seminar because main reason some of the question might ask directly either to Government, Industry or CS, which cannot be, answer by other pillar. Total participants is 40 from 4 Districts such as (local community leaders (DA, Chefe Suco, etc.), local NGO, youth and religion representative

Following continuation of the Seminar in other districts WG will do evaluation.

WG discussed and agreed that each Institute have provide energetic presentation and do rotation in every district, deadline for submit presentation to the EITI Secretariat is on 25 June 2010.

In this regards WG decide to develop the presentation and circulate via email for any further comments and input.

WG agreed on the following agenda:

No	Hours	Activity	Guest Speakers	Subject	Responsavel
1	08.30-09.00	Registration	-	-	Organization Comittee (OC)
2	09:00-09:20	Short words from National Coordinator (NC) and Lautem Administrator then opening the Seminar	Mr. Manuel de Lemos and Mr. Olavio da C. M. Almeida	Objective of the Seminar by NC	Moderate
3	09:20-09:40	Snack	-	-	OC
4	09.40-10.00	Presentation	Government (ANP, SERN, MoF and BPA)	EITI process and TL-EITI report	Moderate
5	10:00-10.:20		Industry (Conocophillips, Woodside and Eni)	Point of view of Industry involve in the EITI	Moderate
6	10:20-10:40		Civil Socity (ETADEP, Luta Hamutuk and Feto Hadomi Familia	Point of view of Civil Socieity involve in the EITI	Moderate
7	10.40-11.00		Mr. Francisco de Vasconcelos KKFP	Point of view of Industry involve in the EITI	Moderate
8	11:00-12:30	Question and Answer	-	-	Moderate
9	12:30-1:00	Short words from National Coordinator (NC) and Lautem Administrator then close the Seminar	-	-	Modarate
10	1: 00- Finishing	Lunch	-	-	OC

3) Engagement letter with Deloitte

On previously meeting WG have agreed to engage with Deloitte to prepare TL-EITI 2nd report again due to the time constraint, the already existence legal mandate of Deloitte as auditing of the petroleum fund and the idea to avoid duplication lastly because of the validation deadline requirement.

Nevertheless, some members reiterate for this year WG can go forward to engage with Deloitte but by next year, there are no option and reason again. In this situation, WG agreed to prepare and discuss simultaneously the up coming tendering process for reconciler and any other relevant issues.

Previous engagement with Deloitte because WG does not have MoU (legal basis) therefore WG considering to having MoU (legal basis) among the WG to engage with the

other reconciler with idea to ensure all Industry and government participants agree to provide data according to the auditing International standard.

Draft of MoU from difference country is seeing). Moreover, bring it for the next meeting.

if WG appoint another reconciler then Industry will provide information in 2 difference way :

- 1) for the Petroleum fund auditor
- 2) for the TL-EITI report reconciler

Taking to account that the report it self (in appendix A and E) need to improve in the future, WG will continue to discuss the amend the scope of work for Deloitte such as to ensure the quality of the report, deadline for aggregate body to submit the report, what should be add in the 2nd report so on.

Therefore, WG decide to Invited Deloitte for the next meeting to present what they have to up coming preparation in the 2nd report, on 22 June 2010 held in the Secretary of State for Natural Resources Offices.

Industry: said Deloitte got so much information distinguishes between what the reports on and what they actually received to publishing two different things, unless they ask information which take huge amount of extra work to obtain.

They also concern that to have MoU it will take time means if have MoU they can not commit joint venture partner because a number of participants all which contribute information they will have teach individually. At the present time because everyone is know about the PFL that does give legal basis the action to the legal basis need serious consideration to best way of opportunity the outcome of open tender not in principle against opening tender just practical.

5) Next Meeting

The next meeting is schedule on 9 July 2010 at 9:30 until finishing, held in the Secretary of State for Natural Resources, 1st Floor Fomento Building Mandarin.