

Timor-Leste EITI Multi Stakeholder Group

MINUTES

23 February 2012

09:30 – 11:25

Farol Office

Participants

Members*

Tony Heynen	Eni Timor-Leste, Country Representative
Carlos Florindo	ETADEP, CSO Representative
Martinha da Silva	Director FHF, CSO
João Demetrio Xavier	Petroleum Tax Division, MoF
Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Elda Guterres da Silva	National Coordinator EITI

Alternatives, and Non-Voting

Angelina Branco, Alternate	Eni
Filipe Nery Bernardo, Alternate	Petroleum Fund Analyst- MoF
Trifonio Flor Sarmento	Outreach Officer
Honesia Amaral	ANP
Sonia Boavida	Assistant Officer for EITI

Absent:

Angelo Lay	ANP
Venancio Alves Maria	Executive Director, PF Department, Central Bank of TL (CBTL)
David Hook	World Bank
Brendan Augustin	Country Manager for Sunrise (Woodside)
Francisco Lemos	Conocophillips
Remigio Viera Laka, Alternate	CSO Representative FSG
Fernando da Silva, Alternate	Chief Accountant –BCTL
Mericio Akara	CSO Representative Luta Hamutuk

Observers

Chair by: Elda Guterres da Silva National Coordinator EITI

Agenda for Discussion

- 1) Review Minutes on 14 December 2011
- 2) Update Tender Process
- 3) Update Workshop in Solomon and PNG
- 4) Progress Report of TL-EITI implementation
- 5) Update Work plan
- 6) Next Meeting

Introduction

The Chair opened the meeting by welcomed the MSG members in the new office of the Secretariat TL-EITI Farol.

1 Review Minutes on 14 December 2011

The minutes was approved.

2 Update on the Tender process for Aggregating body to produce 3rd and 4th TL-EITI Reports

Chair updated the MSG on the tender process for recruiting the Aggregating Body (AB). The Request For Proposal (RFP) was advertised in the MoF and EITI International website on 1 February 2012 with the deadline on 17 February 2012.

There were three proposals received from the following companies:

- 1) Merit & Partners Darwin
- 2) Deloitte Darwin
- 3) Moore Stephens AC, Kuala Lumpur, Malaysia

[Note: After the meeting, Chair circulated an email informed that there was another proposal from Lochan & Co Chartered Accountants based in India received by SERN's office after the deadline. The MSG agreed to further investigate whether to include the proposal or not by assessing the circumstances, eg. the delay due to transportation and was it kept in the SERN office without acknowledgment of EITI Secretariat. The Sub-Committee for the selection of AB will make the final decision on this matter.]

The MSG discussed and agreed to establish Sub-Committee for selection of AB that comprises of two representatives from each Pillar. The deadline for nomination of the representatives is on COB Friday 24 February 2012.

Once established, the Sub-Committee should establish an evaluation matrix based on the RFP to evaluate the proposals. In the meantime, the Secretariat will keep all proposals sealed as it is.

Action: Secretariat will call for Sub-Committee meeting once receives nomination name representatives.

3 Update Workshop in Solomon Island and Papua New Guinea (PNG)

On 16 January 2012, the World Bank Office in Solomon Island and PNG invited a team from Timor-Leste (“the Team”) to participate in the workshop on 26-27 January in Solomon Island and 2-3 February 2012 in PNG. The Team comprised of two representatives from TL-EITI Secretariat and Civil Society and one representative from National Petroleum Authority

The objective of the workshop was to share an experience and information regarding to the EITI implementation and beyond EITI in Timor-Leste since the beginning up to designated as compliant countries.

During the workshop in Solomon Island, the Team assisted them to setup their MSG. The Solomon’s MSG comprises 4 representatives from Government and Industry and 6 from Civil Society, including 2 person represent *land-owner* with the existing alternates representatives. In the PNG’s workshop, the Team shared information on the EITI implementation as the PNG just begin to building knowledge in the EITI issues, which they will push forward to implement this initiative before the Election Day in April 2012.

4 Progress report annual of TL-EITI implementation

Chair informed that according to the new EITI rules, all compliant countries including Timor-Leste are required to publish an annual progress report no later 1 July 2012. The Secretariat has drafted the outline for the report and has submitted to Secretary of State for Natural Resources for further comments and refinement.

The MSG requested the Secretariat TL-EITI to circulate the draft outline to the MSG for further comments and inputs.

Action: Secretariat to send the draft outline for annual progress report to MSG for review and comment

5 Update Work plan

EITI requirement 5-annex f MSGs are encouraged to update the work plan on an annual basis due to the fact that TL-EITI work plan 2010 is ending. The refinement for the work plan will reflect to the 2011-2013 plan activities.

MSG suggested to re-circulate the work plan via email for further revision in the mean time Secretariat TL-EITI will also update draft work plan and circulate to the MSG for additional comments.

6 Next Meeting

The next meeting will be on 23 March 2012 held in Farol Office