

MEETING MINUTES

June 23rd, 2017

Farol Office

Participant Members

Jose Lobato	Country Manager ConocoPhillips Timor-Leste
Angelo Lay	ANPM
Henrique Monteiro	TIMOR GAP E.P
Agostinho G. Ramos	MoF/ DNPMR
Angelina Branco	Eni Country Representatives
Filipe Nery Bernardo	Petroleum Fund Analyst- MoF
Antonio dos Santos	Woodside Country Representative

Alternatives, and Non-Voting

Francisco Alegria	TIMOR GAP E.P
Dulce Natalia	ANPM

TL-EITI Secretariat:

Elda Guterres da Silva	National Coordinator
Trifonio Flor Sarmiento	Outreach Officer
Octavio Jordão de Araújo	Adviser
Abelina Emilia do Rosario	IT Officer

Absent:

David de Araujo	ConocoPhillips External Relations
Fernando Carvalho	Chief of Account BCTL
Timoteo T. Pires	BCTL
Nelson Miranda	Luta Hamutuk
Helio Dias da Silva	Haberan
Tobias Ferreira	BCTL
Sabino Gusmao Fitun	Core Group Transparency (CGT)
Martina da silva	Director FHF

Note: The meeting has no quorum due the absence of CSO representatives. Therefore, this note is intended as a record of discussion at that time for future reference only.

Meeting opened at 10.10 AM.

1. Apologies

Apology received from Mr. Luis Martins who cannot attend the meeting. Mr Martins assigned Mr. Henrique Monteiro as alternate.

2. Approval of the agenda

The MSG agreed to the agenda of the meeting.

3. Approval of the meeting minutes

Minutes from 11 May and 18 May 2017 had been verified and approved.

4. Business arising from the minutes not otherwise included in the agenda

The MSG discussed issues as identified in Annex 1. Action progress and status of the issue(s) are as outlined in the Annex 1 of the minutes.

5. Discussion of new draft 2014 EITI Reports

i. CSO Summary

Following on MSWG's meeting on 6 June where the MSWG agreed to include a summary of the transfer from the Petroleum Fund to the State Budget to be obtained from BCTL and discussion on the sustainability of the Petroleum Fund from the perspective of the CSO to be included in the TL-EITI Report for 2014. MoF has provided additional comments on PF expenditure on behalf BCTL directly to Independent Administrator (IA). CSO has also prepared their summary in Tetum (later translated to English by TL-EITI Secretariat) and supposedly discussed the content with stakeholders in today's meeting; however, the discussion was cancelled due to the absence of CSO members. It was then decided that TL-EITI Secretariat to invite CSO members to discuss and to amend the summary later that day.

ii. MSWG Message

MSWG message to include in EITI report was prepared by TL-EITI Secretariat and emailed one week earlier to stakeholders for comments. Eni has made amendments through email. CoP and MoF provided their comments in the meeting. The Minister of MPRM decided not to prepare a separate message as MSWG message has represented the information needed to disclose.

iii. Other inputs for 2014 TL-EITI report

The content of this report version has been updated with details of reconciliation section such as the completion of reconciliation table with information required from ANPM. However, ANPM noticed some irregularities in the presented result e.g. switched information between entities and revenue types. ANPM will contact the IA to discuss and proposed correction for this issue. Moreover, this report version also disclosed more information on Beneficial Ownership and Social Expenditures. ANPM will also provide pictures to the sections of report which relevant to mining and oil & gas activities in Timor-Leste. Furthermore, due to the close submission deadline next week, MSWG

decided to exchange communication through email for final amendments and approval of the report from each pillars.

6. Discussion of 2016 Annual Progress Report (APR 2016)

TL-Secretariat presented the last version of APR 2016 which has incorporated comments from Eni, TIMOR GAP, ANPM, MoF and International Secretariat (IS). Additional information, as requested by IS, has included in APR such as: corrective actions on EITI requirement 4.9 (Data Quality) and 6.1 (Social expenditure) and a narrative statement on strengthening EITI implementation in Timor-Leste.

Also, in discussion, some comments from IS in which MSWG found irrelevant and disagree to disclose in APR 2016. For example, disclosure of mainstreaming in which MSWG barely discussed in 2016, and submission of CSO corrective actions which only occurred in 2017. Comments from IS have been responded by TL-EITI Secretariat and the format of the final APR 2016 will be sent to MSWG for approval.

7. Schedule next meeting

There was no meeting scheduled. It was decided that the final version of 2014 EITI report to be approved by stakeholders via email.

The Chair declared the meeting closed at 11:45am.

Minutes approved on 27 July 2017 and signed by:

(Name)	(Signature)
1. <u>ANGELINA B. BRANCO</u>	
2. <u>Agostinho G. Ramos</u>	
3. <u>HENRIQUE M.</u>	
4. <u>Dulce da Silva</u>	<u>Dulce da Silva</u>
5. <u>José Lobato Gonçalves</u>	
6. <u>Filipe Nery Bernardo</u>	
7. <u>Sabino Futun</u>	

Annex 1 – Action List from the previous meeting

No	Issues	Action needed	Responsible Entity	Progress Status
1	Reconciliation Status EITI data for FY 2014-2015	. To communicate with two (2) entities (Talisman Resource & Oilex) to report revenue data.	ANPM	Concluded
2	Findings from 1 st draft of 2014 EITI Report discussion	. Review of disclaimer pages i.e. to complete tabulated information on reconciliation result by entity and per revenue types; . Preparation of MSWG message and BCTL/CSO summary on PF section in the report	ANPM TL Secretariat, BCTL (MoF) & CSO	Concluded. MSWG message is presented in this meeting and CSO summary to discuss with CSO in detail.
3	Annual Progress Report 2016	. Additional table on Appendix 3 to include corrective actions based on last validation recommendation; . Additional information on Appendix 2 to include outcomes and impacts identified from the Priorities set in Work Plan 2016; . A narrative statement on efforts to strengthening EITI implementation in TL in Appendix 5.	TL Secretariat	Concluded. Final setting of the APR will be prepared by Secretariat and email to stakeholders for approval.