

Timor-Leste EITI Multi Stakeholder Group

MINUTES

27 April 2012

09:30 – 11:58

Farol Office

Participants

Members*

Carlos Florindo	ETADEP, CSO Representative
Martinha da Silva	Director FHF, CSO
João Demetrio Xavier	Petroleum Tax Division, MoF
Elda Guterres da Silva	National Coordinator EITI
Mericio Akara	CSO Representative Luta Hamutuk

Alternatives, and Non-Voting

Angelina Branco,	Alternate Eni
Filipe Nery Bernardo,	Alternate Petroleum Fund Analyst- MoF
Trifonio Flor Sarmento	Outreach Officer
Sonia Boavida	Assistant Officer for EITI
Remigio Viera Laka,	Alternate CSO Representative FSG
Fernando da Silva, Alternate	Chief Accountant –BCTL
Milena Vilanova	Woodside Petroleum
Nuno Alves	ANP

Absent:

Angelo Lay	ANP
Venancio Alves Maria	Executive Director, PF Department, Central Bank of TL (CBTL)
David Hook	World Bank
Brendan Augustin	Country Manager for Sunrise (Woodside)
Francisco Lemos	Conocophillips
Tony Heynen	Eni Timor-Leste, Country Representative
Jose Lobato	Country Manager ConocoPhillips Timor-Leste

Observers

Chair by: Elda Guterres da Silva	National Coordinator EITI
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Agenda for Discussion

- 1) Review meeting Minutes on 23 February 2012
- 2) Update Bidder Process
- 3) Update Work Plan
- 4) Up date Board Meeting
- 5) Other business
- 6) Next Meeting

Introduction

The Chair opened the meeting by informed MSG that this meeting supposed to be taking place on 23 February 2012, unfortunately MSG are not available. And the National Coordinator is accompany small team to visit PNG on 20-25 March 2012 consist of:

- 1) One Government representative (Mr. Alfredo, Pires Secretary of State for Natural Resources)
- 2) Two parliament representatives from Committe D (Ms. Maria M. dos Reis e Costa and Brigida Antonia Correia)

the objective of their visit is :

- 1) Meeting with high profile relevant ministry or state, to sharing experience and encourage the PNG government to implementing EITI.
- 2) Site visit to Oil, Gas and mining project on shore
- 3) Meet with PNG Government team for viability studies regarding to the EITI Implementation.

1. Review Minutes on 23 February 2012 approved subject to mini revision

- In page 3 on section 4 Work plan remove the year of 2011-2013 and change to 2012-2017.

2. Up date bidder Evaluation

Chair inform that after MSG meeting on 23 February 2012, the secretariat recieved another proposal from Lochan & Co Chartered Accountants based in India received by SERN's office after the deadline weather it keep it by SERN or delay for delivering but Sub-committe agreed to include LOCHAN Proposal for review and evaluate.

The sub-comitte for selection of AB to reconcile and produce the 3rd and 4th report was formed which is comprises 2 representatives from each of three stakeholders, the sub- comitte meet on 8 March 2012 at 9:30-3:30 PM held in the EITI Secretariat Offices.

The Sub-committee commence evaluate the technical and financial proposel from four bidders consist of:

- Merit Partners (MERIT)
- Deloitte Touche Tohmatsu (DELOITTE)
- Moore Stephens (MOORE)
- Lochan & Co. (LOCHAN)

After going through all technical proposal evaluation only two proposal was getting high score which was Moore Stepsens and Lochan following sub-committee consider to opening their financial proposal only Moore stephens is present the low price.

Secretariat EITI in cooperate with MoF have review and revise contract and have send it to AB for further comment and input.

The propose schedule for the completion of the assignment is set out in the table below:

Inception Period	9 April 2012
Draft Report	8 June 2012
Final Report	9 July 2012

But they suggest to start this assignments on 14 May 2012 due to the fact that one of their team name Radhouane Bouzaiane – the senior manager listed on the proposal who has extensive EITI reconciliation experience, will be responsible for this workshop. Radhouane is currently booked to work on other EITI assignments and has a very full schedule for the next month, therefore they unable to commence this stage until the week commencing:

Inception period	14 May 2012
Draft Report	18 June
Final Report	29 June

MSG concern as New AB to reconcile and produce this report might take time consume so it better stick with the previous date or in the commence Q3 or Q4 April 2012.

Action : Secretariat will keep in touch with AB team and will inform to MSG if received any further comment or input for the commence of the assignments as well as for the contract.

3. Up date Work Plan

MSG have review & discuss this WP furthermore agreed as following :

- 1) agree to remove the table from **1. a- c and 2 a-b activity** which is consideting some of this assignment have comply with EITI rules requirement 1-5 and it have completed since 2003-2007, but MSG propose to adress those past activity as a headline of narative but some other activity in **1.a-c and 2. A-b** which is considering continue and to be identify in the future need to address.
- 2) This is 5 years work plan but will up date annually
- 3) Change the words of Working Group to Multi Stakeholder Group (MSG)
- 4) Place and identify periodically Q 1, 2, 3, 4 in relation to the WP activity from 2012-2017 which require to be implement by MSG.
- 5) **3. E activity** MSG proposes in the future dessimination TL-EITI report request high profile Ministry or Secretriat to take a part as some of the qustioner related to the Political and budget expenditure.
- 6) **3.B activity** mentioned the Capacity Building for civil society is not only in Dili Distric Level but also to 12 Districs and as well to sub-districs.

Further issue to be considering continue to discuss is in section **3.C activity**, Secretariat inform that in the future industry not only committed to EITI implement but also commit to contribute some finance support for Industry capacity building to other Industry (Ex. Mining, Fishery and forestry).

Industry will consult internally with their representatives and previously succeser in relate to the **3.C Activity**

What is their intention and planning to address this plan 3.C activity in WP

Industry will give feed back in next meeting

As the time is limited MSG agreed to continue review in next meeting

Action: Secretariat will update work plan and take to MSG for continue review and revise

4. Update board meeting (14-15 Feb 2012)

- 1) The board agreed to establish two group for
 1. to discuss to strengthen the EITI 20 requirements
 2. To discuss expand to the scope of the EITI
- 2) Peru and and Mauritania designated as compliant country
- 3) Review Mali Status suspend
- 4) Outreach activity in Asian Pacific by the World Bank without involvement of 3 Pillars in Outreach committee.
- 5) Other countries signal to implement EITI Philippine and Cambodia
- 6) The Government of Timor-Leste through Secretary of State for Natural Resources is criticize to WG with the slow procedure and complicated even for small grant.
- 7) Peru will host next board meeting on 27-28 June 2012

5. Next Meeting

The next meeting will be on 27 April 2012, at 9:30 until finishing held in Farol Office.