

Timor-Leste EITI National Working Group

MINUTES

30 September 2009

9:30 – 11:01

EITI Secretariat Office

Belarmino Lobo, Bidau Lecidere, Dili, Timor-Leste

Participants Members*

| | |
|---------------------------|-----------------------------------------|
| Carlos Florindo | ETADEP, CSO Representative |
| Viriato Seac | Researcher La'o Hamutuk |
| Angelo Lay | ANP |
| Brendan Augustin | Deputy Country Manager for Sunrise |
| Tony Heynen | Eni Timor-Leste, Country Representative |
| Manuel de Lemos | Director, SERN (Focal Point EITI) |
| Cristina Costa, Alternate | Conocophillips |

Alternatives, Non-Voting, and Observers

| | |
|---------------------------------|------------------------------------------------------------------------------------------|
| Florencio Fernandes (Alternate) | Eni Timor-Leste, Dili Office Manager |
| Elda Guterres da Silva | Secretariat EITI, Finance and Administration Officer |
| Trifonio Flor Sarmento | Assistant Outreach Coordinator & Finance and Administration Officer for Secretariat EITI |
| João Demetrio Xavier, | Petroleum Tax Division MoF |
| Abdur Rahman Khan | Advisor, Petroleum Tax Audit |
| Filipe Nery Bernardo | Petroleum Fund Analyst- MoF |
| Fernando da Silva | Chief Accountant –BPA |
| Nelson Miranda | Program Manager Oil Transparency |

Absent:

| | |
|----------------------|---------------------------------------------------------------------|
| Peter Smith | ConocoPhillips, Timor-Leste Country Manager |
| Vidar Ovesen | Fiscal Policy and Petroleum Fund Advisor, Ministry of Finance (MoF) |
| David Hook | World Bank |
| Cipriana Tita Sousa | ANP |
| Venancio Alves Maria | Executive Director, Banking and Payments Authority (BPA) |
| James Kernaghan | External Relations & Comms Mgr, Eni Australia |
| Mericio Akara | Program Coordinator Luta Hamutuk |

Chair By: Manuel de Lemos Director, SERN (Focal Point EITI)

Introduction

Agenda for the meeting

- 1) Review previously Minutes of the Meeting on 19 August 09
- 2) Up date on Timor-Leste EITI Report
- 3) Up date on Contract of the validator
- 4) Other Business
 - Outreach Coordinator
 - Minutes
- 5) Set up for Next Meeting (15 October)

1) Review Minutes

Working Group (WG) reviewed and approved the minutes meeting on 19 August 2009

2) Up date on Timor-Leste EITI template Report

Deloitte (Independent Auditor) getting close to finalize this report on what company has report and what government has report but it seem that 2 difference figures are been identify by Aggregate Body which was from Industry entity (Eni-JPDA with the difference \$ 1.949) & Conoco Phillips (03-12) with differences 3.887)

As industry rep in WG not fully aware of this discrepancy, as they concern that, Delloite might get contact directly to their headquarter, they propose to re confirm with the Senior Tax advisor back in Australia (Perth) to sort it out by next week. It was accepted by WG

Deloitte manage to resolve these differences by contacting the Company for a breakdown of their reported figures and then getting contact with National Petroleum Authority (NPA) & Petroleum Tax Division (PTD) to compare it up to date. Deloitte ensure that by the mid of October this draft report is ready for WG to review. This draft template report need to be translate to the 3 languages (Portugues, Tetum, then Bahasa Indonesia), make in to Booklet Information, then it will be launch in Dili by the Secretary of State for Natural Resources and accompany by relevant Ministry then disseminate and doing Public consultation through 12 District.

3) Up date Contract of the validator

The Coffey International Development as validator have review this draft contract but they does not fully aware of the budget in light of the local tax 10 Percent, as Timor-Leste does not have double taxation agreement with the united kingdom therefore they required to amend the budget from \$ 61. 140 in the original financial proposal increase to amount \$ 67.254. EITI Secretariat required to working closely with the procurement under Ministry of Finances and Secretary of state for natural resources to procedure of

payment in advance 50 % at the completion of the draft report and 50% at the receipt of the final report, This contract will be amend then send it back to Government to seek signature of the Secretary of State for Natural Resources. it was accepted by Government

Government has also propose to establish sub committee to lease with the validation in daily activity but Industry and CS recommended to have sub committee as previously on the process of Selection of the Validator which was panels from each difference institute 2 person reps from industry, CS and Government then have support other members. It was accepted.

Other Action point to be taking by Government to send documents in a soft copy to the validator is (Report from pre-validation workshop held in June, Revenue Receipt Reports, Petroleum fund Annual report 2006-07, Transition period 2007 and report 2007-2008, Meeting Minute of MSG, Presentation by MSG in EITI implementation and Press release by MSG.

4) Other Business

- **Outreach Coordinator:** Government will re circulate this ToR for Review and revise as seem fit to re-start the process of recruite the EITI Outreach Coordinator then it can approve through by email, afterward it will be post and publishing.
- Minutes (5 August, 9 September, 10 October, 11 December 2008 and 28 January 2009) which has pending have approved by WG.

5) Next meeting

The Next meeting is schedule on 15 October 2009 at 9:30 till finishing, held in the EITI Secretariat Office next to Xanana Reading Room, Rua Belarmino Lobo, Lcidere.