

MEETING MINUTES

28 April 2022

TL-EITI Secretariat, Farol, Dili

Participant Members

Angelina Branco	Eni Country Representative
Estefanus Coli	CSO - MDI
Ezaquiel da Costa Babo	Director of Investment Promotion
Fabio Wilmar de Carvalho	TradeInvest Officer
Felix Soares	Timor Resources Senior Accountant & Finance Manager
Filipe Nery Bernardo	Petroleum Fund Analyst
Florêncio Sanches	SERVE Executive Director
Helio da Silva	CSO – Luta Hamutuk
HonesiaAmaral	ANPM – Manager at Commercial Directorate
Isabel da Silva	ANPM (observer)
Jenete Carvalho	Woodside Petroleum
Francisco Alegria	TIMOR-GAP EP (Observer)
Reinalda Pires	SANTOS Petroleum TL
Rui Matos	Independent Administrator (IA)

TL-EITI Secretariat:

Elda Guterres da Silva	Acting National Coordinator / Technical Specialist
Octavio Jordão de Araújo	Adviser
Abelina da Silva	Data Base Officer

Meeting opened at 9.20 AM.

1. Approval of the agenda

The meeting agenda was approved by MSG members.

2. Approval of documents

MSG approved the final draft of 2022 Work Plan following the completion of 2019 TL EITI Report.

3. Preparation of TL-EITI Report FY 2020

The MSWG members were only able to approve the 2022 Work Plan despite the 2019 TL-EITI reconciliation report was concluded in 31 March 2022. The reason for the delayed approval was some stakeholders were still consulting with their annual business agenda to allocate some time gaps for EITI activities. In spite of this, all MSWG members have previously agreed with the schedule for 2019 TL-EITI reporting that should perform until end of March following the extension approved by the Board.

The IA presented their plan to prepare 2020 TL-EITI report which deadline will be in December. Following the challenges faced by reporting entities and the IA during the preparation of 2019 Report, the MSWG agreed to primarily focus on the validation 2022 until 1 July before preparing the data collection for 2020 report. The participants acknowledged the challenges in peer-consultation and consolidation of reconciled data as for draft report review in such short duration to publish the last TL-EITI report. Hence, it will serve as a lesson learned experience and MSG agreed to begin working on the 2020 TL-EITI report once receiving feedback from the upcoming Validation result. MSG and IA expect to improve the reconciliation report content using references from the Validation report.

4. Pre-validation Activity

The EITI International has presented to MSWG and NS the agenda for the workshops to discuss the three Validation templates once the first drafts were prepared by MSWG and IA. MSWG members can decide on the suitable time to attend the workshops. MSWG members agreed for all stakeholders to meet and attempt to complete the stakeholder engagement and outcome and impact templates in the upcoming week, Friday, 6 May, @2PM. Once the MSG finalize these templates, they may consult with the IA on its content if necessary. Meanwhile, it has been agreed that the IA will assist MSWG with the transparency template. Following the completion of the first drafts of the three templates, MSWG will inform the EITI International around 1st quarter of June to discuss their contents and obtain feedback from EITI Int'l.

5. Upcoming meeting

MSWG agreed to meet and discuss validation templates in next week, 6 May at 2PM.

The Chair declared the meeting closed at 11:30 a.m.

Minutes approved and signed by: MSWG members (participants)