

TIMOR - LESTE STAKEHOLDER WORKING GROUP (MSWG)
MEETING MINUTES 28th MARCH 2025

Participant Members

Antonio dos Santos
Isabel da Silva
Francisco Jaime Alegria
Estevanus Coli

Woodside Timor-Leste
National Authority Petroleum
TIMOR GAP, E.P.
Civil Society

TL-EITI Secretariat:

Emilia dos Santos de Jesus
Nerio de Jesus Nunes
Julio Martins

TL-EITI National Coordinator
Official Communication
Official Media

Meeting opened at 10.46 AM.

The agenda for the meeting was to discuss and evaluate performance of EY (Independent Administrator) for preparing and producing the TL EITI 2021 & 2022 reports.



MINISTÉRIO DO
PETRÓLEO
E RECURSOS MINERAIS



1. Approval of the agenda

The meeting agenda was approved by MSG members.

2. Approval of Evaluation Timeline

Approval of Evaluation Timeline

Work Planed	Date
Submit Evaluation form of EY Performance Review	Tuesday, 1 st April 2025
Initial Draft Report of Evaluation	Friday, 4 th April 2025
Report Approval	Tuesday, 8 th April 2025
Submit Report	Wednesday 9 th April 2025
Calling MSWG meeting to discuss new bidding (to be discussed with all MSG) a new bidding.	Tuesday, 22 nd April 2025



3. Ernest & Young Performance Review Meeting

Panelists consisted of four constituents of the MSG namely the Government, Civil Society Organizations (CSOs), State-Owned Enterprises (SOEs), and Industry discussed and agreed on the following procedures for the evaluation of EY performance:

- EITI secretariat issued the performance review template/form to evaluators to complete and return to the EITI office on 1 April.
- Evaluators agreed that once the form has been completed by each representative, the original form will be submitted to the EITI
- The form once completed cannot be shared with other evaluation team members nor discuss with other MSG outside of the evaluation team.
- Complete form from evaluation team will be reviewed and compiled by the EITI secretariat for evaluators review and approval prior to its submission to the Minister.
- Before commencing the review of EY performance, each evaluation team member declared no conflict of interest with EY to ensure the process is independent, unbiased and transparent.
- The panelists additionally approved the timeline for report submission.

4. Upcoming Meeting

The next meeting is scheduled for April 8, 2025.

The Chair declared the meeting closed at 11.24 AM

Minutes approved by: *MSG attendees*