



TIMOR-LESTE EITI MULTI STAKEHOLDER WORKING GROUP (MSWG)

MEETING MINUTES

30 JANUARY 2026

09 : 00 AM-12: 00 AM

EITI-TL SECRETARIAT, PBC, DÍLI

1st MEETING OF MSWG

Participant Members

Gustavo Soares	ANM (Government Representative)
Anarela L. Menezes	ANM (Government Representative)
Francisco J. Alegria	TIMOR GAP, E.P. (SOE)
Antonio dos Santos	Company Representative
Sabina F. Seac	Civil Society Organization Representative

TL-EITI Secretariat:

Emilia dos Santos de Jesus	National Coordinator TL-EITI
Nikson Marçal Gusmão	Official Data Base
Agostinho Carvalho	Official Data Base
Crismina C. G. Sarmento	Official Data Base
Nercia M. A. da S. Sarmento	Assistant Communication
Nerio de Jesus Nunes	Assistente Communication
Julio Martins	Official Media

The Meeting Opened at 09:00 AM

Timor-Leste EITI National Secretariat and MSWG Work Plan and Conference Preparations

Basic Information

- Meeting Type: Corporate/Government.
- Main Participants: National Coordinator of Timor Leste EITI, MSWG Members, National Secretariat.

Core Conclusions

The meeting addressed preparations for the 2026 MSWG meeting with the Minister of MPRM, reviewed the 2026 work plan, and outlined steps for the Peer Learning event at the Global Conference. Key decisions included confirming locations for the National Conference and a mini-workshop, and defining specific actions for various reports and stakeholder engagements.

Topics and Discussion Points

1. Preparation for 2026 MSWG Members Meeting with Minister of MPRM

- MSWG members concluded that topics for the meeting should be prepared based on identified obstacles and difficulties in EITI implementation within Timor Leste.
- The MSWG will be responsible for arranging the schedule for the meeting with the Minister of MPRM.

2. Update on 2026 Work Plan

- The work plan includes support for implementation and preparation for validation, aligning with the revised validation schedule.
- Preparation for a national conference on the 2023 Timor Leste EITI report is underway. A mini workshop is planned for reviewing the annual progress report, the overall work plan, and the MSWG Terms of Reference (TOR) for reporting.
- Preparation for the recruitment of an independent administrator for the 2024 and 2025 EITI Timor Leste report is also a key component.

3. Preparation for Peer Learning Event at Global Conference

- The National Secretariat is to confirm with the International Secretariat regarding the tentative agenda for the Global Conference, specifically concerning MSWG nomination.
- The National Conference should extend invitations to Members of Parliament, particularly from Committee C and D.
- To enhance community access to information, the National Conference can be conducted via radio station or television.
- MSWG members agreed that the workshop will be held in Liquisa Municipality as one location, and other potential venues to be explored.
- The National Secretariat and decided MSWG Members will jointly conduct a three-day workshop aimed at discussing and approving key documents, including the annual progress report, work plan, TOR, and Validation Template.
- The National Conference can also facilitate community access through a registration process.
- The National Secretariat is tasked with approaching the judicial department within the Ministry of Petroleum and Mineral Resources to confirm the legal basis for collecting data from companies.
- The National Secretariat is requested to prepare the TOR for the workshop for MSWG and distribute it within three to four weeks.
- For the upcoming meeting with the Minister of Petroleum, MSWG members are required to prepare information on progress, services, challenges, obstacles, and benefits related to training areas.
- The National Secretariat Annual Report must be structured into separate financial statements and narrative sections.
- Regarding the Global Conference in Manila, MSWG requests that both the National Secretariat and International Secretariat share the tentative agenda prior to the nomination process.
- MSWG decided that the National Conference will be held in Dili, Timor Leste.

Conclusions and Decisions

- MSWG members are requested to prepare specific topics for the meeting with the Minister of MPRM, focusing on EITI implementation challenges.
- The workshop location was decided as Alma Dumar, with consideration for other municipal locations.
- The National Conference will be held in Dili, Timor Leste.
- The National Secretariat Annual Report must be divided into separate financial statements and narratives.
- The National Conference is to invite Members of Parliament (Committee C and D) and utilize radio/TV for broader community access.
- A three-day workshop will be conducted by the National Secretariat and MSWG members to discuss and approve the annual progress report, work plan, TOR and Validation Template.

Actions and Follow-Up Arrangements

- **National Secretariat:** Confirm the tentative agenda for the Global Conference with the International Secretariat for MSWG nomination.
 - Approach the judicial department in the Ministry of Petroleum and Mineral Resources to confirm the legal basis for data collection from companies.
 - Prepare the TOR for the mini workshop for MSWG and send it within three to four weeks.
 - Share the tentative agenda for the Global Conference with the International Secretariat before the nomination process.
- **MSWG Members:** Prepare topics for the meeting with the Minister of MPRM, focusing on EITI implementation obstacles.
 - Arrange the schedule for the meeting with the Minister of MPRM.
 - Prepare information on progress, services, challenges, obstacles, and benefits related to training areas for the meeting with the Minister of Petroleum.
- **National Secretariat and MSWG Members:** Conduct a three-day workshop to discuss and approve the annual progress report, work plan, and TOR.

Risks and Issues

- Identified obstacles and difficulties in EITI implementation in Timor Leste require specific attention and preparation for the meeting with the Minister of MPRM.
- The legal basis for data collection from companies needs confirmation from the judicial department within the Ministry of Petroleum and Mineral Resources.

End

- The meeting was officially closed at 12 : 00 AM.

Signature Page

Minutes approved and signed by MSWG Member:

(Name)

(Signature)

1. Government Representatives

Guillermo Soares



2. Industry Representatives

Antonio de Saute
26/04/26



3. CSO Representatives

Sabina Fernandes Sauc

