



A Three-Day Workshop to Review, Monitoring and Approval on MSG Workplan, Annual Progress Report, TORs and Validation Template

MINUTES 4 MARCH 2026
08:30 AM - 17:30 PM

Centro Nacional do Emprego e formação Profissional, TIBAR

Day 1 of MSG and EITI National Secretariat Team Workshop

Participants MSG Members:

Antonio Dos Santos	WOODSIDE/Industry	Gustavo Soares	ANM/Government
Dilma Fernandes	SANTOS/Industry	Agostinho G. Ramos	ATTL/Government
Sabina F. Seac	SHC-CSO-FONGTIL	Sandra M. F. Da Cruz	ATTL/Government
Januario Amaral	LH-CSO-FONGTIL	Francisco Alegria	TIMOR GAP/SOE/Government
Pascoal Da C. Oliveira	SERVE, I.P.	Emiliano G. C. Silva	TIMOR GAP/SOE/Government
Rezedio A. M. Alves	SERVE, I.P.	José Da Conceição	TIMOR GAP/SOE/Government
Apolinario Leite	ANP/Government	Sandra Lay Ribeiro	MRT/SOE/Government
Anarela L. Menezes	ANM/Government		

TL-EITI Secretariat:

Emilia Dos Santos	TL-EITI NC	Joanita de Araújo	Finances Assistant
Agostinho Ximenes	Data Base Officer	Julio Martins	Media Officer
Crismina Sarmiento	Data Base Officer	Renildo De Deus	Outreach Assistant
Nikson M. Gusmão	Data Base Officer	Francisco F. Pinto	Logistic Assistant
Trifonio F. Sarmiento	Outreach Officer	Mouzinho P. Verdial	Finances Assistant
Nerio J. Nunes	Communication Assistant	Manuel D. Conceição	Logistic Assistant
Felismina S. Coelho	Communication Assistant	Daniel D. S. John	Logistic Assistant
Bridal da R. Seru	Finances Officer		

Workshop Opened at 8:30 AM

Welcome and Introduction: Opening remarks by National Coordinator.

Validation Template for Outcome and Impact

- National Secretariat team presented the **Outcome and Impact Template**, delivered by Trifonio.
- MSG reviewed, discussed and provided their input on the presentation.
- The MSG recommended providing links to each activities in the Outcome and Impact template.
- All feedbacks, inputs, and outputs related to the Outcome & Impact Template will be review by Sr. Antonio representative from Industry, Sr. Apolinario representative from Government and Sra. Sabina from CSO.
- The MSG recommended recirculating the template to each MSG constituency for further review and completion. The Industry constituency will be coordinated by Sr. Antonio dos Santos, the Government constituency by Sr. Apolinario Gouveia Leite, and the Civil Society Organization by Sra. Sabina Fernandes Seac. Each representative will review and complete the documents than will share the updated information to all MSG members for consideration and approval.
- The Outcome and Impact Template has not yet been approved by the MSG, as additional time is required for members to review and complete the document.

Validation Template for Company Engagement

- The National Secretariat team presented the **Company Engagement Template** by Agostinho Carvalho to the MSG for discussion and approval by the industry representatives.
- The MSG reviewed, discussed and provided their input on the presentation.
- This document has not yet been approved by the MSG from the industry constituency, as additional information needs to be reviewed and completed. It will be circulated to MSG members via email once updated.

Validation Template For Government Engagement

- The National Secretariat team presented the **Government Engagement Template**, delivered by Trifonio.
- The MSG reviewed, discussed and provided their input on the presentation.
- On requirement **1.4.a.ii MSG composition and attendance (Legal Basis) and 1.4.b MSG Roles and responsibilities**, the MSG recommended following up on the draft law prepared by Miranda, or proposing a Prime Ministerial Dispatch.
- The Government Engagement Template has not yet been approved by the MSG from the Government constituency. The document is under review and will be completed by Sr. Apolinario from ANP within the next two weeks.

Validation Template For Society Engagement

- The National Secretariat team presented the **Civil Society Engagement Template** delivered by Nerio. The document is under review and will be completed by Ms. Sabina, the CSO representative by next July.
- MSG reviewed, discussed and provided their input on the presentation.



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MINUTES 5 MARCH 2026

08:30 AM-17:30 PM

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Day 2 of MSG and EITI National Secretariat Team Workshop

Participant Members

Sabina Fernandes Seac	SHC-CSO-FONGTIL	Anarela L. Menezes	ANM/Government
Estevanus Coli	MDI-CSO-FONGTIL	Agostinho G. Ramos	ATTL/Government
Januario Amaral	LH-CSO-FONGTIL	Sandra M. F. Da Cruz	ATTL/Government
Mario Da Silva	MDI-CSO-FONGTIL	Francisco Alegria	TIMOR GAP/SOE/Government
Pascoal Da Costa Oliveira	SERVE, E.P.	Emiliano G. C. Silva	TIMOR GAP/SOE/Government
Apolinario G. Leite	ANP/Government	José da Conceição	TIMOR GAP/SOE/Government
Matilde L. F. Vilela	ANP/Government		

TL-EITI Secretariat:

Emilia Dos Santos	TL-EITI NC	Joanita Hora de Araújo	Finances Assistant
Agostinho Ximenes	Data Base Officer	Julio Martins	Media Officer
Crismina Sarmento	Data Base Officer	Renildo J. A. B. De Deus	Outreach Assistant
Nikson M. Gusmão	Data Base Officer	Francisco Fereira Pinto	Logistic Assistant
Trifonio F. Sarmento	Outreach Officer	Mouzinho Pinto Verdial	Finances Assistant
Nerio J. Nunes	Communication Assistant	Manuel Da Conceição	Logistic Assistant
Felismina S. Coelho	Communication Assistant	Daniel Dos Santos John	Logistic Assistant
Bridal da Rosa Seru	Finances Officer		

MSG Work Plan Review, Monitor and Approval

- The National Secretariat team presented the MSG Work Plan, delivered by Nikson.
- The MSG reviewed, discussed and provided their input on the presentation.
- The MSG's comments to the Work Plan, will compiled by National Secretariat and will share the revised document to the MSG for approval in the coming weeks.



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MINUTES 6 MARCH 2026

08:30 AM-17:30 PM

Centro Nacional de Emprego e formação Profissional, TIBAR

Days 3 of MSG and EITI National Secretariat Team Workshop

Participant Members :

Antonio Dos Santos	WOODSIDE/Industry	Matilde L. F. Vilela	ANP/Government
Sabina Fernandes Seac	SHC-CSO-FONGTIL	Anarela L. Menezes	ANM/Government
Januario Amaral	LH-CSO-FONGTIL	Agostinho G. Ramos	ATTL/Government
Estevanus Coli	MDI-CSO-FONGTIL	Fransisco Alegria	TIMOR GAP/SOE/Government
Mario da Silva	MDI-CSO-FONGTIL	Emiliano G. da C. e Silva	TIMOR GAP/SOE/Government
Pascoal da Costa Oliveira	SERVE, E.P.	José Da Conceição	TIMOR GAP/SOE/Government
Apolinario Leite	ANP/Government		

TL-EITI Secretariat:

Emilia Dos Santos	TL-EITI NC	Joanita Hora de Araújo	Finances Assistant
Agostinho Ximenes	Data Base Officer	Julio Martins	Media Officer
Crismina Sarmento	Data Base Officer	Renildo J. A. B. De Deus	Outreach Assistant
Nikson Marçal Gusmão	Data Base Officer	Fransisco Ferreira Pinto	Logistic Assistant
Trifonio Flor Sarmento	Outreach Officer	Mouzinho Pinto Verdial	Finances Assistant
Nerio J. Nunes	Communication Assistant	Manuel Da Conceição	Logistic Assistant
Felismina Soares Coelho	Communication Assistant	Daniel Dos Santos John	Logistic Assistant
Bridal da Rosa Seru	Finances Officer		

MSG TOR Update, Annual Progress Review, IA Evaluator Nomination and Selecting Meeting Points.

- MSG TOR presented by National Secretariat team. The MSG updated and provided their input to the TOR. The MSG approved the MSG TOR.
- 2024-2025 Annual Progress Report presented by National Secretariat team. The MSG reviewed, discussed and provided their comments, feedback and will compiled by National Secretariat team. The APR will circulated to the MSG on Coming weeks for approval;
- At the end of the meeting, the MSG members selected the representatives from each constituency to be an evaluator to the IA's previous services. They are as follow:

Antonio dos Santos WOODSIDE Country Representative (Industry)

Apolinario Gouveia Leite ANP Representative (Government)

José da Conceição TIMOR GAP, E.P (SOE/Government)

Sabina Fernandes Seac SHC-CSO-FONGTIL

- The MSG members also selected the meeting points to be discuss with Minister of MPRM. Meeting Points are:
 - Recommendations for Previous Validation “Lack of EITI Law”.
 - Budget Allocation for the Timor-Leste EITI Secretariat.
 - Appointment of the Minister as a Member of the EITI Board.
 - Provide Capacity Building to the EITI National Secretariat Team.
- End.

The chair declared the workshop closed at 16:00.

Signature Page

Minutes approved and signed by MSG Member:

(Name)

(Signature)

1. Government Representatives

Jose' M. da Conceicao

[Signature]

2. CSO Representatives

Sabina Fernandes Seac.

[Signature]

3. Company Representatives

[Signature]
Antoni Saus/widno.

[Signature]
Apollonio Leite